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Dear Fellow Members of New Life Lutheran Church,

The SMART team met on September 23<sup>rd</sup> to continue working on a plan to safely re-open the building so that all congregation members can feel safe when we do resume indoor worship.

At this meeting we continued work on a second survey to be sent out to the congregation. The survey's goal is to measure people's comfort with resuming indoor worship at the end of October. This survey also includes questions about resuming Sunday school. The survey is included with this letter but, you can also find it on our website at [newlifeparish.net](http://newlifeparish.net) or on our Facebook page. Please return only one copy – either the paper copy or an electronic copy by **October 11th**. The paper copy can be mailed, dropped off at the church office, or placed in the offering bucket during our parking lot worship services on Sunday mornings.

Using the guidelines from the CDC and from the state of MN the committee has determined that we will need 5 to 7 volunteers per indoor worship service. The volunteers will be tasked with basic health screenings, recording names and contact information for each worshiper, and ushering worshipers in and out of the sanctuary. The SMART team is currently drafting a COVID-19 preparedness plan which is required by the state of MN before we can open. If you would like to review this draft and make any suggestions we anticipate that it will be available on October 7, 2020. It is an extensive document so, please call and reserve a copy prior to picking it up.

The SMART team is scheduled to meet again on October 14<sup>th</sup> to review the survey results. At that point we will determine whether it is best to continue with only parking lot and online worship services for now or to add an indoor worship service. If the SMART team and the NLLC Council move to resume an indoor worship service at the earliest convenience, we would anticipate the first service to be on Sunday, October 25, 2020.

It is vitally important for you to express your wishes and concerns on the survey, on the following pages, and return it by **October 11th**.

Thank you in advance for your kind attention!

Take care, stay safe, and God bless! Yours in Christ,  
The New Life Church Council  
The New Life SMART Team  
Patrice Ziegler (New Life Office Manager)  
Jessica Nelson (Youth Director)  
Pastor Randy Whitehead